



EMPLOYMENT APPLICATION FORM

Please complete and send a copy to hr@nrlodge.com

The Northern Rockies Lodge is seeking to hire full - time, year - round committed staff for their nature based tourism business, located at Mile 462 of the Alaska Highway, **Muncho Lake Provincial Park, British Columbia**. The lodge is **remote and requires flexibility** from all of its staff in order to satisfy the needs of the customer. Year - round staff are expected to lead seasonal staff. The high volume of resumes received requires that we ask you to fill out our standardized application form. Only those applicants selected for further consideration will be contacted. **Please provide your information in english.** The Northern Rockies Lodge is also hiring seasonal staff for the period of May 15 to October 15.

First Name		Date
Last Name		

Address

Street	
City	
Province	
Country	

Contact

Home	
Cell	
Email	

Date of Birth	
Location	

Position(s) you are applying for:	
Do you fulfill all the qualifications detailed on our job description for this position? (Y/N)	
Scan/ digitize appropriate certificates and your resume for our review and list attachments here:	
Wage expectations?	
When are you available to start work?	
How long would you like to work for the Northern Rockies Lodge?	
B.C.'s legal working age is 15. Are you legal working age?	
What is your citizenship and nationality?	
If you are not a Canadian citizen, do you have the necessary permits to work in Canada, or are you eligible under the Youth Work Experience Program Canada has with countries such as USA, Australia, New Zealand, United Kingdom, Germany, Switzerland and/or Austria?	

Why do you seek employment at Northern Rockies Lodge?

EMPLOYMENT HISTORY

Employer	
Job Title	
Supervisor	
Phone	
Email	
Start Date	
End Date	
Responsibilities	
Reason for Leaving	

Employer	
Job Title	
Supervisor	
Phone	
Email	
Start Date	
End Date	
Responsibilities	
Reason for Leaving	

May we contact your current employer for reference information?		
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Employer	
Job Title	
Supervisor	
Phone	
Email	
Start Date	
End Date	
Responsibilities	
Reason for Leaving	

Employer	
Job Title	
Supervisor	
Phone	
Email	
Start Date	
End Date	
Responsibilities	
Reason for Leaving	

EDUCATION

Are you a graduate of a tourism, recreation, or hospitality program, or are you trained and certified in a trade?

Highest Education	
School Name or	
Employer	
Degree/ trade:	
How many years of experience in this field since completion?	

Highest Education	
School Name or	
Employer	
Degree/ trade:	
How many years of experience in this field since completion?	

REFERENCES

Name	
Phone	
Email	
Relationship	

Name	
Phone	
Email	
Relationship	

SKILL and CERTIFICATES

Please indicate any of the following certificates you hold. List any other skills you have that might be an asset to the company.

BC Food Safe	
BC Serving it Right	
First Aid	
Class 5 Driver's License	

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OTHER INFORMATION

Muncho Lake, B.C., is an unincorporated town, year-round population <20. This remote setting offers unique challenges to its residents and staff. As an applicant you need to consider that Muncho Lake is a unique, close-knit, self contained community within the boundaries of Muncho Lake Provincial Park. Access to basic services is limited or far away. Subsidized room and board is available from the Northern Rockies Lodge for its employees on private property.

Unfortunately due to the limited space available we are unable to house non-workers or pets.

Due to our remote location and the distance to the nearest medical center do you have any allergies or need recurring prescriptions?		
Have you lived and worked in a remote location before?		
Have you been convicted of a criminal offence? (Y/N)		
Are you aware of tax advantages to you from the Northern Allowance Tax Act?		
Do you have your own car?		

If hired how do you plan to travel to Muncho Lake?

Every staff member has at least one day off per week. What are your hobbies and interests and how do you plan to spend your free time?

As an employer, the Northern Rockies Lodge is dedicated to providing a healthy, safe and productive work environment. Tobacco use is prohibited in any of our buildings and during working hours. Abuse of alcohol or illegal drugs will result in termination.

By filling out and submitting this application you certify that the information provided is correct, true and complete. By submitting the completed form you allow Northern Rockies Lodge to check your background and references without any claims against said parties.

You understand that mis-representation or omission of facts, if hired, could result in disciplinary action including dismissal. This application is not an employment contract. The Northern Rockies Lodge is not obliged to hire you by you submitting this application.